

**NOTICE OF MEETING AND AGENDA**

August 20, 2014, 1:30 P.M.  
Indiana Commission on Public Records  
Conference Room 10  
Indiana Government Center South-First Floor

**MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (September 17, 2014)
- III. APPROVAL OF MINUTES (July 16, 2014)
- IV. OLD BUSINESS
  1. Indiana Administrative Code 60 IAC 1.1-1-1 (Tabled)
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  1. GENERAL RETENTION SCHEDULE FOR ALL STATE AGENCIES
  2. AUDITOR OF STATE
  3. DEPARTMENT OF EDUCATION  
Educator Licensing and Development
  4. DEPARTMENT OF EDUCATION  
Superintendent of Public Instruction
  5. DEPARTMENT OF REVENUE  
Enforcement/Collection
  6. COUNTY/LOCAL GENERAL RETENTION SCHEDULE (GEN)
  7. NON-JUDICIAL COUNTY CLERK (CL)
  8. TOWNSHIP TRUSTEE (TT)
- VII. NEW BUSINESS
- VIII. MEETING ADJOURNMENT